

Motcombe Parish Council

Minutes of the Motcombe Parish Council held at the Pavilion, Motcombe Memorial Hall

On Tuesday 17th August 2021 at 7pm

Present: Cllr L Stacey – Chairman, Cllr P Mouncey - Vice Chairman, Cllr J Taylor, Cllr J Hood, Cllr B Mauleverer, Cllr R Craigmile and Cllr M Mason

In attendance: Mrs N Phillips (Parish Clerk), There were 8 members of the public
Keri from This is Alfred and Dorset Councillor Belinda Ridout

The Chairman asked if any persons are recording the meeting, Keri from This is Alfred is recording the meeting

Public Consultation period.

Mrs Odell stated that it was great to be back to face-to-face meeting and was disappointed that the Parish Council had not held a face-to-face meeting in June and July. She was also please to read that the children playing warning sign for near the Village Hall has been agreed by Dorset Council. Mrs Odell reported that the warning chevron sing for the sharp bend near the Coppleridge has not been replaced. The Clerk will chase this matter up with Dorset Council Highways. Mrs Odell also reported that the warning signs from the show ground to the village are obscured by vegetation. The Parish Council will look at this and if it is something they can not do themselves, will request the Dorset Council Highways team cut the vegetation back. It was also noted that the noticeboard at Northend needs to be cleared out and updated. Mrs Odell attended the public open afternoon at the Village Hall, with regards to the proposed solar farm development. Mrs Odell feels the Parish Council should support this development for future generations.

14/21. To receive and accept apologies of absence.

Cllr S Rogers

13/21. Co-option for new members – There were no applications

14/21. Approve minutes from the meeting dated the 6th of May 2021.

Cllr Mouncey proposed the minutes dated the 16th of May 2021, this was seconded by Cllr Manson all members in favour. The minutes were duly signed by the Chairman.

RESOLVED to approve the minutes dated the 16th of May 2021 (14/21 – no budgetary provision required)

15/21. Report from Dorset Council Councillor Ridout.

The full report can be seen on the Parish Council's website, Facebook page and a copy can be obtained by the Clerk:

- **COVID update** – As of 13th August, the case rate for the Dorset Council area is 303.1 per 100,000 population (up from 282.0 the week before) and for BCP, 482.4 per

100,000 population (down from 510.1 the week before). Covid-19 case rates remain high across Dorset

- **Community Governance Review** is a legal process whereby the council will consult with those living in the area and other interested parties, on the most suitable ways of representing the people in the parishes identified in the Review. From 5th August, people can give their comments to ensure Dorset's town and parish councils continue to reflect the communities they represent.
- **Dorset Highways Gulley Fleet** – two new purpose-built machines, a new gully cart (capable of holding 5,400 litres of water cleared from the road) and a 7.5 tonne jetter vehicle (capable of holding 2,700 litres of clear water) will be joining the fleet this summer to help keep roads clear of rainwater.
- **Summer Reading Challenge** – Already, 1000 children in Dorset have signed up in the last 3 weeks to the Reading Agency's Summer Reading Challenge, in partnership with public libraries.
- **'Bus Back Better'** - further to a previous report on the Government's new National Bus Strategy for England, launched March 2021, members received a very interesting briefing. **Have your say by completing the 'Bus Back Better' survey online under Bus Service Review Survey or email: busbackbetter@dorsetcouncil.gov.uk or phone 01305 228227 for alternative ways.**
- **Right to Vote** – Dorset residents are being asked to check their electoral registration details are correct to make sure they retain their right to vote in future elections and referendums. Households will start receiving letters from Friday, 6th August. Any residents who have questions can contact the council's elections team on 01305 838299. Right to Vote – Dorset residents are being asked to check their electoral registration details are correct to make sure they retain their right to vote in future elections and referendums.
- **Two New Parking Permits for Dorset Residents - Pop & Shop Live and Work & Play.** People who wish to comment on the latest plans can email: parkingtransformation@dorsetcouncil.gov.uk. Once finalised, the proposals will be introduced January 2022.
- **For those residents not online, who have important questions or concerns, call Dorset Council on 01305 221000, 8am to 8pm, 7 days a week or email: communityresponse@dorsetcouncil.gov.uk. All minutes of meetings can be found on the Dorset Council website: <https://www.dorsetcouncil.gov.uk>**

Cllr Hood asked Cllr Ridout if the Ambulance Service will be increasing. Cllr Ridout will ask the question and report back.

16/21. Finance.

The Clerk requested that the payments for May and June, which had been agreed to be paid at the working party meetings, be confirmed in these minutes, this was agreed.

SLA	SLA under paid £3.00	£ 3.00
N Phillips	Clerk wages May	£ 1,247.35
inpection	Play Area inspection	£ 103.20
Southern Electric	SEE supply	£ 213.76
for bin	No Dog waste stickers	£ 8.70
DAPTC	Annual Subscription	£ 464.64
Chris Berwick Ltd	Grass Cutting April	£ 510.85
Vision ICT	Hosted email accounts	£ 172.80
lights and connect	Replace street lights x 3	£ 3,530.89
SSE maint	SEE maint	£ 120.80
Nest	Clerk pension April	£ 74.40
HMR	Empolyers NI April	£ 70.43
Nest	Clerk pension May	£ 74.40
HMR	Empolyers NI May	£ 70.43
N Phillips	Clerk's Expenses	£ 65.14
N Phillips	Clerks Wages	£ 1,247.35
Nest	Pension	£ 74.40
HMR	Employers NI	£ 70.43
N Phillips	Clerk's Expenses	£ 65.14
SSE maint	Street Lights Maint	£ 211.24
Chris Berwick Ltd	Grass Cutting/tree/footpath	£ 510.85
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N Phillips	Refund for laptop	£ 502.99

To agree: Payment Schedule

The Clerk tabled the payment schedule for the sum of £2690.94, which included a late invoice payable to Chris Berwick, detail listed below:

Rapid Accounts LTD Ap	Internal audit	£ 240.00
N Phillips	Clerk wages for July	£ 1,247.35
N Phillips	Clerk exp	£ 67.14
Southern Electric	supply	£ 83.30
PKF Littlejohn LLP	External Audit	£ 360.00
DAPTC	Code of conduct training	£ 50.00
Alternative/N Phillips	PDF converter for a year	£ 57.90
Nest	Clerks Pension	£ 74.40
Chirs Berwick	Grass Cutting/tree/footpath	£ 510.85
Total		£ 2,690.94

It was proposed by Cllr Hood and seconded by Cllr Mauleverer that the bills on the schedule be paid, all in favour.

RESOLVED: to pay the bills on the schedule above (16/21 – accounts)

17/21 Planning: Review of Working Group recommendations:

- **P/HOU/2021/01608** – Ridge House – convert garage to living accommodation – No objections
- **P/FUL/2021/02046** – Solar Farm – the working group reported concerns over the proposed Solar Farm. Due to a public open drop in session earlier this afternoon held by Low Carbon, the Parish Council will hold off making their final decision on this application to give the residents a chance to register their approvals or objections to the Parish Council, via the Clerk, by Monday the 23rd of August 2021.
- **P/LBC/2021/01761 and 02426** – Manor Farm – install ground source heat pump – No objections

18/21 Chairman's report.

It is nice to be back to face-to-face meetings and would like to thank the Councillors for their time they give voluntary to the Council for the best of the Parish.

19/21 Officers reports.

All reports that had been circulated will be available to view on the Parish Council's website or a hard copy can be obtained by the Clerk.

Cllr Mauleverer reported the following:

- The Gillingham and Shaftesbury show begins on the 18th of August for two days.
- Two residents of Motcombe have been asked to join the Blackmore Vale art trail on the 28th of August to the 5th of September
- Motcombe's party in the Park at the Village Hall will be held on the 11th of September from 1pm to 5pm, bring a picnic.
- Rowland Stellig has now moved from the village to be looked after in a home.
- The Parish Council's Facebook page will advertise the Parish Council's minutes, reports from Dorset Council and other matter arising that are relevant to the Parish. The Clerk reported that she will be producing a social media policy for the Council to consider, which will ensure all Councillors are following the same rules.

Cllr R Craigmile reported the following:

- The speed watch team for the village are continuing to hold their watches. Cllr Craigmile asked the Parish Councillors if they would consider having a SID (speed indicator device) in the Village. Cllr Craigmile reported that there are certain conditions that need to be reached before a SID can be installed. The first step will be to conduct a speed survey to show the average speed at certain areas in the village. Dorset Council can arrange for the survey at a cost of £250.00 for the first location then £175.00 for additional locations in the village. Cllr Craigmile proposed that the Parish Council support the survey undertaken by Dorset Council, this was seconded by Cllr Hood all members were in favour.
 - **RESOLVED:** to instruct Dorset Council to conduct the speed survey for the village (19/21 – Roads)
- Concerns have been raised over the stone on the verges within the Village. Cllr Craigmile reported that Dorset Council highways have stated that no one has the right to put anything on the highway's verges, permission must be granted by Dorset Council and to following the rules and regulation they set out. The Clerk stated that some

residents in the Village living near the Church had adopted the verges from Dorset Council, so they manage them with the rules given by the Highways team.

Cllr Mason reported the following:

- Had circulate a detailed report including costing for refurbishing the Telephone Box (using volunteers). The Councillors agreed a sum of £600.00 plus vat to be allocated to purchase the necessary equipment to refurbish the Telephone Box.
- Had circulated a detailed report on how to become a hedgehog friendly village. To become an official hedgehog friendly village, two meetings at the village hall will be held, dates will be finalised soon. Dorset is clearly a conscientious area about hedgehogs as Susy is in high demand! The first meeting will be to inform residents of the project in more detail and encourage them to sign up to participating in the scheme. Once affiliated we will receive a large wall map to put up in one of the village halls to plot hedgehog sightings. Jenny Rose has already set up our own IT based map. This has proven to be valuable for pinpointing pockets of hedgehog movements, with two distinct areas currently visible. The second meeting will be for all those who have signed up to the scheme. They will each receive an information pack and it will be a chance for everyone to discuss plans for Motcombe village 's own Hedgehog Haven scheme. Cllr Mason is keen for the Parish Council to do a 'make a hedgehog house' workshop one weekend, so that we can be ready for when our village hedgehogs will be looking to hibernate.

Cllr Hood reported the following:

- The see saw in the play area will be mended along with the other small repairs that need to be addressed by the contractor as soon as possible.
- As mentioned in previous meetings, the proposal for having an outside Gym next to the Play Area had been put out to the village for their response. There have been no objections to this proposal so Cllr Hood will investigate cost and report back.
- The allotment association will be holding their AGM on Tuesday the 31st of August at 7.15pm.
- The Village Hall is now open as it was before and have had an increase in hall hire from previous years. The Trustees of the Hall meet about every three months. The Village Hall Committee meet every month, normally the last Wednesday of the month, but this month's meeting will be held on the 24th of August at 7.30pm, all are welcome.
- The Village Hall Committee are investigating costs for installing Wi-Fi in the hall.
- Cllr Hood has secured another 420 saplings for the village.

Cllr Mouncey reported the following:

- Have gone out to tender for works in the Meadows for the paths and fencing. Once the quotes have been received the costs and recommendation will be circulated to the Councillors for their consideration.
- Looking into costs for providing larger trees to be planted along the hedge line at the front field near the meadows.
- The removal of the fir trees and dead elms is planned for next month.
- Since the orchard has a good pruning last year, the trees have now produced a number of apples. The orchard will be tidied up over the winter.
- The gentleman that comes and cuts the grass in the meadows has looked at the grass and confirmed that it is no longer good enough for feeding and is looking at prices for using the cuttings as bedding.

- The bridge across the field at Frog Lane has been replaced by the Rangers, and stiles repaired off Bittles Green.
- Cllr Mouncey will be leading a walk from Gillingham through Motcombe and back to Gillingham as part of the Gillingham Walk Festival on the day of the Party in the Park, if anyone wishes to join him, please contact Cllr Mouncey for more information.

20/21. Clerk Report – Correspondence – Matters of interest

The Clerk confirmed that letters had been delivered to residents owning overgrown hedges into the village, asking them nicely if they could keep their hedges off the roads and pavements. The Clerk was pleased to say that only one household has not cut their hedge back, so would like to thank those that have for their co-operation in keeping people safe by cutting their hedges back.

The Clerk will send some ideas of picnic benches to Allistair’s wife, so that the Parish Council can order it ready to be placed in the front field in remembrance of Allistair.

21/21. Items for next agenda and date of next meeting

To be confirmed.

The next Parish Council meeting will be held on **TUESDAY the 14th of September 2021 at 7pm at the Pavilion, Motcombe Village Hall.** There being no further business, the Chairman closed the meeting at 21.05

Signed by the Chairman.....

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