

# Motcombe Parish Council

## Minutes of the Annual General meeting and Subsequent Monthly Meeting of the Parish Council held virtually via Zoom. On Tuesday 6<sup>th</sup> May 2021 at 6.30pm

**Present:** Cllr L Stacey – Chairman, Cllr P Mouncey - Vice Chairman, Cllr J Taylor,  
Cllr J Hood, Cllr S Rogers, Cllr B Mauleverer, Cllr R Craigmile and Cllr M Mason

**In attendance:** Mrs N Phillips (Parish Clerk)

There were 3 members attended and Keri from This is Alfred

### **1/21. Election of Chairman and signing of Declaration of Office.**

Cllr Mouncey nominated Cllr Stacey for Chairman for Motcombe Parish Council for 2021-2022, this was seconded by Cllr Taylor, all member in favour. Cllr Stacey agreed and will be sent the acceptance of office form to sign.

**RESOLVED:** for Cllr Stacey for Chairman for Motcombe Parish Council 2021-2022  
(1/21 – no budgetary allocation required).

### **2/21. To receive and accept apologies of absence.**

Dorset Council Councillor B Ridout

### **3/21. Election of Vice Chairman and signing of Declaration of Office.**

Cllr Taylor nominated Cllr Mouncey for Vice-Chairman for Motcombe Parish Council for 2021-2022, this was seconded by Cllr Rogers, all members in favour. Cllr Mouncey agreed and will be send an acceptance of office form for signing.

**RESOLVED:** for Cllr Mouncey for Vice-Chairman for Motcombe Parish Council for  
2021-2022 (2/21, no budgetary allocation required)

**4/21. To confirm that having met the conditions of eligibility as defined in the Localism Act 2011 and SI 965 The Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012 will be agreed.** The Clerk confirmed that the Parish Council have met the conditions of eligibility.

**To confirm there have been no changes to the adopted policies and procedures.** The Clerk confirmed that the adopted policies and procedures have been checked and no changes required from the last 12 months.

Both items above were proposed by Cllr Stacey and seconded by Cllr Mouncey, all members in favour.

**RESOLVED:** that the Parish Council met the conditions of eligibility and there have been no updates on the policies and procedures adopted 2019/20. (4/21 not budgetary allocations required).

### **5/21 Approve minutes from AGM dated the 12<sup>th</sup> of May 2020.**

Cllr Stacey proposed the minutes from the AGM dated the 12<sup>th</sup> of May 2020, this was seconded by Cllr Taylor, all members in favour. The minutes were duly signed by the Clerk on behalf of the Chairman.

**RESOLVED** to approve the minutes from AGM 12<sup>th</sup> May 2020 (5/21 – no budgetary provision required)

#### **6/21. Approval of annual accounts and governance statement**

The Clerk tabled the following:

- The annual governance statement 2020/21
- The end of year accounting statements 2020/21
- The Asset Register 2020/21
- The Bank reconciliation 2020/21

It was proposed by Cllr Mouncey to agree the governance statement, this was seconded by Cllr Rogers, all member agreed. The Chairman will be sent the document to sign.

**RESOLVED:** for the Chairman to be sent the governance statement for signing and to agree the other above items in 6/21 for the year ending 2020/21 (6/20 – accounts)

#### ***At this point the Chairman closed the AGM and opened the Monthly Meeting***

**There was a 3-minute public consultation period at the beginning of the meeting where the public can raise issues and concerns to the attention of the Council. The Chairman asked if anyone present wished to record the meeting, please let themselves known.**

Keri from This is Alfred is recording the meeting. There were no public questions.

#### **7/21. Declaration of interest and dispensations**

There were none.

**8/21. Approve minutes from 13<sup>th</sup> April 2020.** The minutes were proposed by Cllr Mouncey, seconded by Cllr Mason and all members agreed that the minutes were a true and accurate record of the meeting, these were duly signed by the Clerk on behalf of the Chairman.

**RESOLVED:** to approve the minutes from the 13<sup>th</sup> of April 2020. (8/21 – no budgetary provision required)

#### **9/21. Officers' reports and Chairman's reports.**

**All reports that had been circulated will be available to view on the Parish Council's website or a hard copy can be obtained by the Clerk.**

Bullet points from the Chairman's report:

- The last twelve months have been challenging throughout the country and Motcombe has been no exception. The last twelve months have been challenging throughout the country and Motcombe has been no exception.
- In the next twelve months, Motcombe Parish council will continue to work with the school, the residents, and the church to help to alleviate congestion outside the school at peak times.
- Motcombe parish council fully accept the need for change. There are three Councillors focused on this enormous issue and we will be strongly focusing reducing our carbon footprint.

- Last year saw the sudden, tragic, passing of former Motcombe Parish Council Chair Allistair Leask. This summer we will install a bench in the meadows in his memory, this has been funded by contributions by villagers and the parish council.
- This has been my first year as Chair of Motcombe parish council. I have very much enjoyed this new role and responsibility, getting to know the council members and residents too. I am always incredibly grateful to the clerk for her advice and her constant support. I also have to say a big thank you to all the councillors for their continued backing and encouragement.
- I also want to thank my family for their constant backing, unwavering support.

**Cllr J Taylor reported the following:**

- The Parish Council have received confirmation that Dorset Council have approved the application for Gypsy site application in Frog Lane. The Parish Council were against this application and are shocked to see it has been approved.
- **P/FUL/2021/00442** - Templars Copse Cherry Orchard Lane - Change of use from agricultural land to a glamping site. The Parish Council had no objections to the application, but would like the following comments forwarded, fencing is erected whilst the proposed new hedges have time to grow, the site is managed correctly, considering noise for residents.
- It was brought to the Council attention that the owner of the land opposite Manor Farm has applied with the Caravan and Motorhome Club for 5 pitch sites for use exclusive to the Caravan and Motorhome Club, the maximum stay is 28day and they are required to be a member of the club. It is felt that there are sufficient camping areas around and within the Parish and would like to know how the 28days restriction would be policed.
- Concerns had also been raised over the land opposite Port Regis School southern entrance, as the land seems to have been cleared and being used for accommodation. The Clerk will contact the enforcement officer again to find out what the permitted rights on the land are.

**Action - Clerk**

**Cllr Hood reported the following:**

- Requested a no dog waste sticker to be put on the rubbish bin in the Play Area, this was agreed.
- Motcombe Village Hall is slowly opening and hope to have most of the groups back hiring the hall next month.
- The ruts that were produced by the tracker cutting the brambles and hedges has been rolled out.

**Action - Clerk**

**Cllr R Craigmile reported the following:**

Had met with Dorset Councillor Highways Officer at the following points were raised:

- Requested a warning signs showing children are playing outside the village hall. It was confirmed it would be possible to have one sign put on the spare post opposite Half Moon House, but Dorset Council have not got the finances now. It was agreed for the Clerk to obtain a quote from Dorset Council for the sign and circulate the costs before the next meeting.
- Dorset Council Highways have agreed to repair the ruts along Frog Lane and to also keep an eyed on the state of the edges of the road.
- The matter of running water from Hollow was raised, the officer felt that this is just surface water off the fields. This will be monitored through the summer to see if it does stop.

**Action - Clerk**

- It was reported that a cover for the water meter outside the bungalow that is having an extension being built. The Clerk will obtain the name of the house and report it to Wessex Water. **Action – Clerk**
- It was also reported that there is a loose kerb stone on the pavement opposite the phone box. There are also triangle barriers left up at Northend and diversion signs left out after the road closure along the street. These will be reported to the Highways Officer.
- A further quote for works to the path and entrance to the rear of the School will be obtained.

**Cllr Mauleverer reported the following:**

- There are now three Councillors that are taking the sustainability project for the village forward. A meeting has taken place with Port Regis School, who are happy to support the project.
- The group in the village that are updating the local organisation and groups contact are continuing to get the information completed.
- On the day of Prince Phillips (deceased) funeral, the silence bell was rung in respect.
- Motcombe Village hall are opening for Moviola, please check Motcombe Village Hall website for what will be shown.

**Cllr Mason reported the following:**

- The hedgehog project is up and running, people can report where they see a hedgehog in the village, which will be forwarded on to the national data bank. Small post showing hedgehogs will be put up around the village to promote this project.
- The prizes for the Echo treasure hunt have been given out.
- It was suggested that there is enough room for people to access the telephone box, so should not need to be moved. Cllr Hood will look at the verge next to the phone box to see if it can be levelled out, providing more room for people to stand next to the phone box. It was also requested that the phone box is re-painted. The Clerk will contact BT for the Paint and Cllr Mason will obtain quotes for the rubbing down and painting.

**Action – Clerk, Cllr Hood, Cllr Mason**

**Cllr Mouncey had circulated, here are the bullet points from the report:**

- The rights of way around the village are being checked/reported and managed.
- The proposal for Fern Brook solar farm has been investigated with detail and have asked for further information from Dorset Council. Both Dorset Rangers and DWT have been contacted for views about the proposal. the Parish Council will wait for the full planning application before commenting on the proposal.

**10/21. To receive report from Dorset Council representative Cllr B Ridout  
Dorset Council Council Ridout's report will be available on the Parish Council's website or a copy can be obtained by the Clerk.**

**11/21. Finance**

**To agree: Payment Schedule**

The Clerk tabled the payment schedule for the sum of £4795.19, details listed below:

Cllr P Mouncey	Dog Waste Bags	£	11.29
N Phillips	Clerk wages April	£	1,247.35
N Phillips	Clerk expenses April	£	67.14
Vision ICT	Black Page website	£	42.00
Vision ICT	Hosting website annual	£	210.00
Zurich Insurance	Insurance	£	688.84
Cllr J Hood	MM materials trees	£	67.03
DAPTC	Cllr Training	£	35.00
Tom Carter	Grass rolling MM	£	180.00
	Total	£	2,548.65

It was proposed by Cllr Stacey and seconded by Cllr Rogers that the bills on the schedule be paid, all in favour.

**RESOLVED:** to pay the bills on the schedule above (11/21 – accounts)

### 12/21. Clerk Report – Correspondence – Matters of interest

An email had been sent expressing concerns over the Logo for the Parish Council being used elsewhere. Cllr Mauleverer confirmed that the logo is different to the other similar logos being used by organisations within the village, as it does state Motcombe Parish Council and a disclaimer will be put on the Parish Council’s website.

The Clerk would like to thank the Councillors for their commitment and hard work for the Parish.

### 13/21. Items for next agenda and date of next meeting

Co-option – Bench for Allistair – Phone Box -others to be confirmed.

The next Parish Council meeting will be held on **TUESDAY the 8<sup>th</sup> of June time and venue to be confirmed**. There being no further business, the Chairman closed the meeting at 19.51.

Signed by the Chairman.....

Website - [www.motcombeparishcouncil.org.uk](http://www.motcombeparishcouncil.org.uk)

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