

MOTCOMBE PARISH COUNCIL

The following Councillors are summoned to attend
the Annual General meeting and Subsequent Monthly Meeting of the Parish Council
which will take place at the Pavilion,
Motcombe Memorial Hall, Motcombe

On Tuesday 14th May 2019 following the Annual Parish Meeting

Cllr Odell, Cllr Rogers, Cllr Phillipson, Cllr Taylor, Cllr Coffey, Cllr Worlock, Cllr Stacey, Cllr Mouncey and Cllr Hood

All members of the Council are requested to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder and are reminded that the council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Health and Safety and Human Rights.

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Nicola Phillips - Parish Clerk
6th May 2019

AGENDA

- 1. Election of Chairman and signing of Declaration of Office**
- 2. To receive and accept apologies of absence**
- 3. Election of Vice Chairman**
- 4. To agree officer's roles**
 - Highways
 - Website/IT
 - Trees
 - Footpaths
 - Play Area
 - Monuments/ phone box
 - Environment Team
 - Planning
 - Footpaths
 - Amenity land/Motcombe meadows
- 5. Election of Representatives to outside organisations**
 - Neighbourhood Plan
 - DAPTC
 - Village Hall
 - Transport Forum
 - Allotment
- 6. PC Governance, to review 2019/20 Standing Orders, adopt General Power of Competence, Code of Conduct, Financial Regulations, Risk Assessment, Complaints Procedure, Equality Policy and other policies that had been circulated.**
- 7. Approve minutes from AGM dated the 2nd May 2018**

8. Approval of annual accounts and governance statement

At this point the Chairman will close the AGM and open the Monthly Meeting.

There will be a 10-minute public consultation period at the beginning of the meeting where the public can raise issues and concerns to the attention of the Council. The Chairman will ask if anyone present wishing to record the meeting, please let themselves known

9. Declaration of interest and dispensations

10. Co-option for new members

11. Approve minutes from 3rd April 2019 and matters arising from that meeting:

- To agree with quote to replace equipment in the play area.
- To confirm agreement for the see-saw in the play area to be removed.

12. Officers reports:

- Planning - 2/2019/0331/OUT - Land South Of Lake Mead Frog Lane
2/2019/0390/HOUSE - Motcombe Manor
2/2019/0519/LBC - Motcombe C Of E Vc Primary School
2/2019/0454/FUL - Former Grain Store At Wessex Farm
2/2019/0417/HOUSE - 1 Summer Oaks
2/2019/0437/OUT - Land At Junction Of Motcombe Road
- Highways
- Website/IT
- Trees
- Footpaths/environment team
- Play Area
- Monuments/ phone box
- Footpaths
- Amenity land/Motcombe meadows

13. Received report from Dorset Council representative

14. Finance

To agree: Payment Schedule

15. Chairman's Report

16. Clerk Report – Correspondence – Matters of interest

17. Items for next agenda and date of next meeting

TO BE FOLLOWED IMMEDIATELY BY THE ANNUAL PARISH MEETING