

Bank reconciliation - Template

Name of smaller authority: Motcombe Parish Council

County area (local councils and parish meetings only): North Dorset

Financial year ending 31 March 2025

Prepared by (Name and Role): Nicola Phillips Clerk-RFO

Date: 30/03/2025

Balance per bank statements as at 31/3/25:

Lloyds Account £ 4,924.84

£ 4,924.84

Petty cash float (if applicable) £ -

Less: any unpresented cheques as at 31/3/25 (enter these as negative numbers)

Lloyds account	Alfie Burt	-£ 441.66
	DAPTC	-£ 150.00
	Dorset Council	-£ 482.58
	Gillshed	-£ 292.54
	HMR	-£ 210.73
	Motcombe Church	-£ 700.00
	Motcombe Village Hall	-£ 500.00
	N Phillips	-£ 63.99
	Motcombe Mem Hall	-£ 29.25
	Nest	-£ 138.80
		<hr style="width: 100px; margin-left: auto;"/> (3,009.55)

Add: any un-banked cash as at 31/3/25

Net balances as at 31/3/25

£ 1,915.29



DATE	DESCRIPTION	TYPE ?	IN (£)	OUT (£)	BALANCE (£)
28 Mar 25	MRS NICOLA PHILIPS	SO		1,149.60	4,924.84
18 Mar 25	SERVICE CHARGES REF : 449942346	PAY		4.25	6,074.44
06 Mar 25	NEST IT000004201640	DD		138.80	6,078.69
05 Mar 25	MOTCOMBE MEMORIAL 500000001519518352 MPC 13634 404101 10 05MAR25 13:37	FPO		29.25	6,217.49
05 Mar 25	MOTCOMBE MEMORIAL 300000001522940454 MPC 2374 404101 10 05MAR25 13:36	FPO		25.30	6,246.74